

## **MEMBERSHIP REQUIREMENTS**

### **Who May Apply:**

Any person 14 years of age, or older in that calendar year, wishing to officiate in the area where the GBABO has been duly assigned jurisdiction over basketball officiating may apply for membership.

Once a person has paid their membership dues they are a Registered Member of GBABO.

## **MEMBERSHIP CLASSIFICATION**

- a) I.A.A.B.O.
  - i) Member In Good Standing:

Has passed the current FIBA exam with a mark of 86% or better and has demonstrated competence in floor mechanics. In subsequent years the member shall achieve a mark of 80% on the current Applicant's exam and maintain the level of competence of a Level 3 official.
  - ii) Registered IAABOMember:

Has achieved a grade of 80% on the current FIBA exam and has achieved a Level 3 rating on the floor test. The member shall be registered with IAABO for a period of up to 2 years or until 86% is achieved on the written exam.
  - iii) Lapsed Membership:

A former member in good standing who has missed the required meeting attendance, failed to write or pass the annual exam or has not paid annual dues is a lapsed member. A member may overcome lapsed membership by paying for the missed year, passing the required exams and meeting the attendance requirements. If membership lapses for two years then the official must re-qualify for I.A.A.B.O. status.
  - iv) Applicant:

Any associate member of GBABO over the age of 18, who has met "Active" status, may qualify to become an IAABO member.
  
- b) ASSOCIATE MEMBER:
  - i) Active:

An active member is one who has been a member of OABO for more than one year and has attained a mark of 70% on the proctored FIBA Exam. The member is eligible for Level 1 assignments.
  - ii) Provisional:

A provisional member is one who attains a mark of less than 70% on the current FIBA Federation exam. They will be affiliated with OABO and be eligible for Level 1 assignments at the discretion of the executive.
  - iii) Other associate members who have not written exams may only actively officiate Board approved assignments, below Level 1 at the discretion of the Executive.
  - iv) In the first year of membership GBABO members will be registered as OABO "Associate" members.

- i) Member in Good Standing
  - Is a registered member of GBABO
  - Has paid the membership dues
  - Has written the exam(s) required in the By-Laws

Meets the following Attendance Requirement

- i) To be in good standing to officiate high school games a member must attend THREE education sessions before the end of November.
- ii) To be in good standing to officiate club basketball a member must attend FIVE education sessions during the year.
- iii) To be in good standing as a member of the board to vote at the AGM and run for an executive position, a member must attend FIVE education sessions during the year. A minimum of 45 minutes of the 90 minute meeting must be attended to qualify for the meeting to count as attended.

Member NOT in good standing

- i) Will be placed on "Restricted Assignments" status until Good Standing status is attained.
- ii) Members on Restricted Assignments will only be assigned games when no one else can cover and these assignments must be passed through the Executive.

A person who doesn't qualify as a member in good standing may not hold an executive position or vote on any business item.

#### **MEMBERSHIP RECRUITMENT:**

A Recruitment Officer shall be named by the executive from a list of volunteers to the position.

**ADDRESS CHANGES:** Each member is responsible for providing the Secretary with an up to date street address, e-mail address and phone number. The member may update this information personally on the "assignment website"

**DUES:** The Board registration fee set each year by the Executive, covers the expenses for books, insurance, honoraria, materials and other Board expenses. OABO/CABO affiliation fees are set each year at the Ontario AGM and are collected from officials who are registered. The IAABO fee is based on the fee in U.S. funds set by IAABO head office. Affiliation fees are due as follows:

The Board registration fee will be deducted one year in advance from the spring paycheck, for current members of the Board. All new members shall pay the fee at their first meeting.

Members wishing to withdraw their services from the board will not be required to pay the membership fees.

OABO/CABO - These are deducted from the fall pay sheet and are due to OABO by October 31st.

IAABO - These are deducted from the spring pay sheet and are due to the IAABO office by April 15<sup>th</sup>.

**LEVIES:** The Board makes additional deductions each year for ongoing programs. The Social Fund is a deduction of \$5.00 per official. The Professional Development Fund is a deduction of \$27.00. All officials are expected to have a FIBA Manual. An additional amount will be deducted to cover additional costs of the Manual. This only affects non-IAABO members.

**INSURANCE:** All regular members of GBABO are insured under the OABO Liability Insurance Policy which provides for \$2 000 000 coverage. Due to our Insurance regulations we are to make sure risks are minimized and to refuse to work with either non-board personnel or in conditions, which we feel to be unsafe.

**HONORARIA:** The executive officers of the Board are each paid an honorarium as follows:

Assigner:	7% of the game fee for each assignment.
Secretary-Treasurer:	\$55.00 per school/club for each scheduled period, Plus 2% of the game fee for each assignment.
President:	\$250.00
First Vice President:	\$75.00
Interpreter:	\$750.00
Second Vice President & Past President:	\$75.00
On Court training Officer:	\$150.00

When a substitute Assigner is required, the compensation will be \$50.00 per week. The interim Assigner will also be paid at the going percentage rate for actual games assigned during the subject period.

**FEES:** The executive will examine the fee structure annually.

**MEETING STRUCTURE:** After being called to order and brief opening remarks, the education portion of the meeting will begin and continue until 8:15pm. At 8:15 executive business will be discussed and then there will be an opportunity for members to put forth items for discussion

### **OFFICIATING CLASSIFICATION**

All members of G.B.A.B.O. are classified under the following categories, as determined by the tests administered by executive appointed evaluators. Officials are eligible for a floor test in their third year of officiating, but may request one at an earlier date.

#### **LEVEL 3 OFFICIAL**

All officials with the GBABO who complete a floor test and receive a mark of 86% or better. Is capable of working any game handled by G.B.A.B.O. as the Referee.

#### **LEVEL 2 OFFICIAL**

All who receive a mark of 80 - 85% on their floor test may be assigned to work any game handled by GBABO, subject to exam requirements.

#### **LEVEL 1 OFFICIAL**

All who receive a mark of 70-79% on their floor test may be assigned to any game handled by GBABO at or below OBA Midget Level, with the guideline that assignments are worked with a higher level official.

#### **PROVISIONAL OFFICIAL**

A Provisional Member has attained a mark of less than the 70% under the testing procedures and can demonstrate basic competence in the floor mechanics announced by the Provincial Interpreter at the Fall Annual General Meeting. May be assigned to Level 1 games at the discretion of the executive, based on experience and length of membership.

#### **PROSPECTIVE OFFICIAL**

Associate member of the Board who has not achieved the requirements for Provisional

Status. May be assigned to games at the House League level under the guidance of the On court Training Officer.

**ASSIGNMENT TO GAMES:** All officiating assignments handled by GBABO are made by the assignor. Assignments are based on classification, seniority, regularity of attendance and availability. No game assignments shall be accepted or solicited from any coach, team or league affiliate. An official can inquire as to his assignment status in writing to the executive. No game assignments shall be given to any member until an exam has been written.

In order to be assigned a post regular season assignment and/or OBA Championship tournament, an official must have ranked level 2 or higher on his/her floor test and have achieved a passing grade on the written exam (FIBA (i.e., 80% or greater). A score of 86% or better on the written exam will qualify an official to be assigned as the "R" in post season play. Exceptions will be made only if/when the number of officials required for post season games is greater than the number of officials qualified, and available.

**ASSIGNMENT RESPONSIBILITIES:** Officials are expected to honour the assignments that they accept. If a situation occurs where there is only one official present at game time, the game will be played if both teams agree. The missing official will incur a fine or deduction as listed in the table below. If availability for games accepted changes, the assigner must be notified 48 hours prior to the assignment. Less notice may lead to an assigning fee penalty. 24 hours or less may require the official to find their own replacement, and to notify the assigner of the change prior to the game. The assigner should also clear any assignment that is taken, by the replacement. If an official is late the official "on time" shall notify the assigner and the secretary-treasurer.

### **Possible Missed or Late Assignment Scenarios**

Scenario	Officials/Board	Fees	Resulting Payment Adjustments
On Time	Official One	Game Fee	
	Official Two	Game Fee	
Official 1 On Time	Official One	Game Fee	+ 25% Game Fee from Official 2
Official 2 Late (1 <sup>st</sup> Quarter)	Official Two	Reduced Game Fee	-25% of Game Fee
Official 1 On Time	Official One	Game Fee	+50% Game Fee from Official Two
Official 2 Late (2 <sup>nd</sup> Quarter)	Official Two	Reduced Game Fee	-50% Game Fee
Official 1 On Time	Official One	Game Fee	+50% Game Fee from Official Two
Official 2 Late (3 <sup>rd</sup> or 4 <sup>th</sup> quarter)	Official Two	No Game Fee	Official Fined 100% of Game Fee
	GBABO		Remaining 50% of Game fee fine paid to Board.

Any scenario that is not included in the above table will be assessed and judged by the executive.

**OUT OF BOARD ASSIGNMENTS:** Officials shall be assigned to work outside of the GBABO territory on the recommendation of the executive. Officials selected to attend Ofsaa tournaments that are within a reasonable driving distance will be compensated by the OABO Travel Subsidy, or fuel consumption (submitted receipts) whichever is the greater amount. The “reasonable driving distance” will be determined and agreed upon prior to the official accepting the appointment.

## **EVALUATION**

a) All Level 1-3 officials will be graded to provincial standards yearly.

### Guidelines

- Evaluators will be assigned by the Executive.
- Each official being evaluated will give the game fee to the evaluator.
- Each official will receive a copy of the evaluation.
- Officials will pass through the 6 stage process of NOCP LEVELS 1&2
- Observation and Feedback will be part of the training process.
- An official will ask for a certification evaluation when the requirements have been met.
- An evaluation must be done by a trained NOCP evaluator.
- The evaluation/certification is a 6 step process as follows.
  - Portfolio building
  - Pre-Brief of official
  - Formal observation/evaluation
  - Debrief
  - Action Plan
  - Reporting and Administration
- Once evaluations are completed, the executive will assign a LEVEL designation for each official.

b) All regular members may be assigned to act as a mentor annually.

### Guidelines

- Candidates will be assigned by the executive.
- Each mentor will observe his/her candidate at least 2 times during the year and will in turn be observed by the candidate at least twice.
- Mentor will make recommendations as to the status of the candidate at the conclusion of the season.
- Program candidates will be selected from Provisional associate members, who show eagerness to develop their skill level (ie: attend camps) or on the recommendation from a regular member.

**EXAMS:** The GBABO Exam shall be the CBOC/FIBA exam and will be written according to the requirements of the CBOC . All GBABO members must write the exam in order to meet membership requirements.

## **PROFESSIONAL DEVELOPMENT FUND**

Applicants for professional opportunities need to contact the Board in writing well

in advance of the registration deadline for the activity. The Executive will give consideration to all applicants who ask to attend professional opportunities. Financial assistance will be given for the associated costs of designated members who attend IAABO or OABO seminars.

**EQUIPMENT:** The approved uniform is CABO Grey shirt with Black trim, Black dress slacks, black whistle and lanyard, black socks and all-black shoes. Board members shall wear the CABO approved Black jacket, which shall be obtained by the second year of membership. The jacket is to be worn un-adorned. For failure to adhere to the uniform the following measures will be applied:

- a) For the first infraction the member will be notified.
- b) On the second a deduction of ½ a game fee will be applied.
- c) On the third a deduction of a full game fee will be applied.
- d) On a fourth of subsequent infraction the member will meet with the Rules and Department committee.

**PROFESSIONALISM:** Rules knowledge is the critical thing for controlling a game, and attendance at rules meetings is the way to stay on top of things. It is where questions and concerns that arise can be addressed. Arrival at game sites should be 30 minutes or more prior to game time so that a pre-game meeting may be held with your partner, in the dressing room or designated meeting area, and the officiating team can be on the floor to observe the 15/20 minute warm-up by the teams. After the game a “post game” meeting should also be held before leaving the premises. Dress should be as professional as possible, with neatness and fit of the uniform as well as personal grooming a priority. Officiating at “Out of Board” assignments will require “business casual” attire. High School final games will require “business professional” attire. No GBABO official is to officiate a game after consuming alcoholic beverages, during the day prior to an assignment. There is No Smoking allowed on Board of Education property at any time. Officials are to act in a professional manner before, during, between and after games. It is important that members of the G.B.A.B.O. conduct themselves in an appropriate manner in any role related to the sport of basketball i.e., as officials, spectators, coaches, parents/guardians, etc. This includes, but is not limited to, conduct within any area of a sporting facility and via any form of media and/or social network. Board Members should avoid making a public display of being “connected” to a team when acting in an official capacity or when attending as a spectator. Failure to adhere to these guidelines may result in sanctions as determined by the executive of the G.B.A.B.O. and /or its Rules and Department Committee.

The members of the Board will be given an opportunity to decide if the Executive will accept videos of games, which have been officiated by Board members, and which are produced by parties other than the executive of this Board.

## **RULES AND DEPARTMENT:**

### **APPEALS**

1. All members of the Board subject to a review by the Rules and Department Committee ( the Committee) and subject to sanction or penalty by the committee shall have the right to appeal.
2. Notification of appeal is to be made to the GBABO Executive, in writing, within one month of a Committee decision being provided to the member.
3. Appeals will be made in writing to a panel consisting of the President of the Board, the Interpreter and the Secretary/Treasurer (the Panel). The appellant may choose additionally to make a personal presentation to the Panel at an agreed time and place.
4. The Panel will have two weeks to consider the appeal of the member and will notify the member of its decision regarding the appeal, in writing. The Panel decision will not otherwise be made public by the Panel.
5. The Panel decision may be a simple response or as detailed as deemed necessary by the Panel.
6. The decision of the Panel is final. There are no other avenues of recourse within the GBABO.

**TRAVEL:**

The travel fee charged will be based on the travel fee paid by the local school board. The distance will be from Guelph City hall to the game site. The travel fee will be charged for one vehicle. One travel fee is paid for each set of games assigned. The travel fee is paid to the driver and, if more than one driver, the travel fee is split evenly between them. The executive will examine the travel fee structure annually.

**TRAVEL FEES:**

Location	Distance	Fee	Address
Erin	32 km	\$32.00	14 Borland St.
Fergus	22 km	\$18.00	905 Scotland St.
Mount Forest	66 km	\$55.00	405 Sligo Rd. East
Orangeville	56 km	\$46.00	22 Faulkner st & 300 Alder St.
Palmerston	60 km	\$50.00	Cumberland St.
Shelburne	72 km	\$60.00	150 4 <sup>th</sup> Avenue

\*For travelling distances in excess of 75km, the Fee when 2 or more people share one car will be split as follows:

Driver 70%

Passenger 30%